

DNBCnet App 4.0 Userguide











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The DNBCnet mobile transfering app will be most compatible with:

For Android: Version 6.0 or later (does not support Tablet, yet).

For iOS: iOS version 11.0 or later and iPhone 5S or newer.

* Older device models and operating systems can still work with the app but might experience unexpected problems.

For other technical support, please contact:

Hotline: +1 604 227 7007

Email:customersupport@dnbcgroup.com



1. DNBCnet Overview

DNBCnet is a secure mobile payment platform available for both Android and iOS. It provides you with a quick and convenient way to manage your account, making wire transfer anywhere you want.

2. Condition of usage

To use the app and execute transactions, you need to at least:

An activated current account registered with DNBC, it can either be a personal or a business account.

Sign up with DNBC payment platform and DNBC*net* app by using the username and password we sent you via your email address and SMS.

You only need to register and activate your account once for both DNBC payment platform and DNBC*net* app on your phone.

- Access Apple Appstore or Google Play store
- 2 Search DNBCnet
- 3 Install



3. Registration

If you haven't registered with DNBCnet yet and have not owned an active current account with us, open the app, tap on "Haven't registered on DNBCnet yet?" button and this will lead you to our page to open an account.

Please follow the steps shown to you to create an account.

3.1. For personal account:

There will be 4 simple steps for you to take. You will have yourself the personal account in no time.

3.2. Business account:

There will be 4 steps to create a business account. The process of registering for this account is similar to the personal account's one but requires your enterprise information.

3.3. Registration Process

01

Account Registration

Click the "Open an account" button on our website, select Personal Account tab or Business Account tab and fill in all the required information

02

Document Submission

Prepare Documents and Legal entity Documents. Our Relationship Manager will contact & support you in document processing

03

Short Remote Interview

A short remote interview will be arranged if necessary.

04

Account Approval

Once your account is approved, you can start transferring money



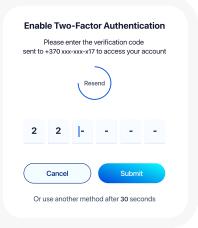
1. Login Process - First time login

*If you have already had a DNBC*net* payment platform account, please skip this "First-time login" instruction.

Step 1: Open DNBCnet app.

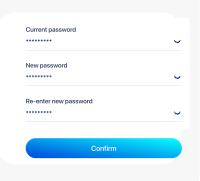
Step 2: Log in.

- Check your mailbox to get a username.
- We will send you a temporary password via SMS to your phone.
- Input your username and temporary password to log in.
- We will send a 6-digit OTP code via SMS again.
- Enter the code and tap submit to log in.



Step 3: Change your new password.

- Change your new password for the first time login.
- The new password must contain a letter (a-Z) and a number, and a special character (!@#\$%&*-+ <>_?), and at least 8 characters.
- After changing your password, you can continue to experience the DNBCnet app.



2. Login - Authy App

DNBC recommends you log in to DNBC*net* using the Authy app. **After your first login**, you can enable **Authy Two-Factor Authentication** and use it as a soft token to input the verification code. Here is your guide to installing the Authy app.

Step 1: Download the Authy App

Step 2: Set up the app following the automatic instructions.









3. Regular Login

Step 1: Open DNBCnet app.

Step 2: Log in.

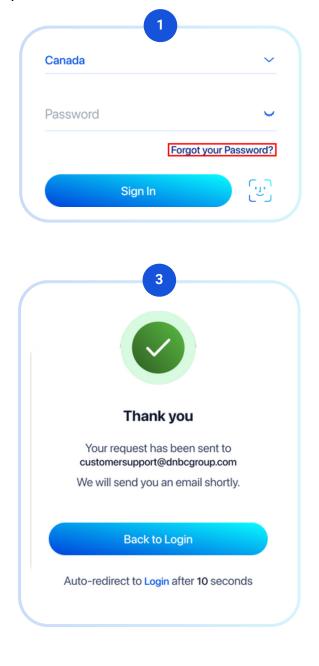
Step 3: Verify with Two-factor authentication.

- Open your Authy app and enter the token code.
- If you have the Authy app on the same phone as your DNBCnet app, you can quickly launch the Authy app by tapping the "Twilio Authy app" on the screen.

4. Forgot Password

In case of forgetting your password, you can request support for a password reset.

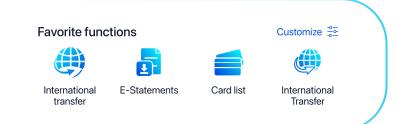
- **Step 1:** Tap "Forgot your Password?" at the login screen.
- Step 2: Enter your User name, phone number and email, then, Tap "Send Request".
- Step 3: We will send you an email to confirm your request.
- **Step 4:** Once your request has been approved, we will send you the new temporary password through email.
- **Step 5:** Log in with your new temporary password. Then, you can change your password later.





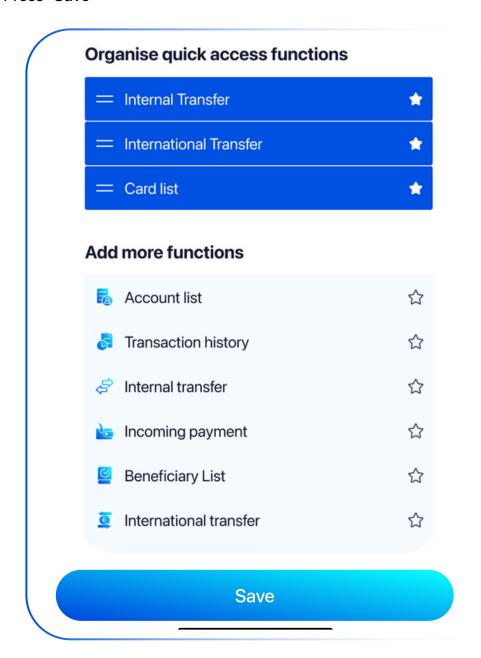


1. Favorite function



You may customize the favorite function for quick access:

- Go to "Customize" to enter "Quick Access" function
- Choose the function you want to for quick access.
- Press "Save"

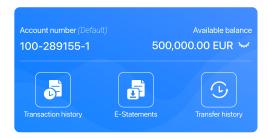


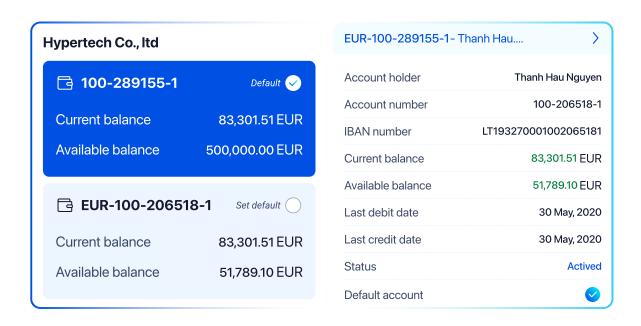
2. Account List & Details

Manage your accounts by selecting "Account List". You can view:

- Account name
- Account number
- Current balance
- Available balance

When you choose one account, it will show the account detail information: When you are in the "Account list", you can set any of your accounts as default.

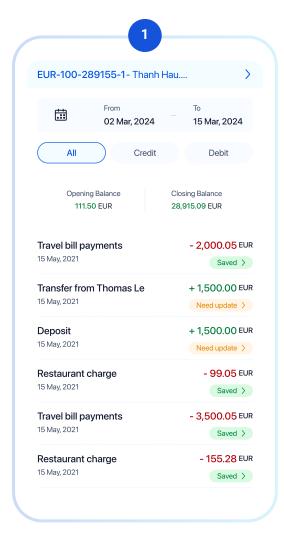


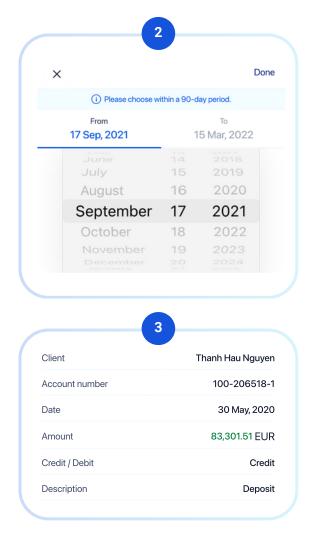


3. Transaction history

Transaction history is where you can track both incoming and outgoing transactions. Select an account you want to track, select the date and DNBCnet will process.

- **Step 1**: Select the period of time you want to track.
- Step 2: Transactions within the selected time period will be displayed.
- **Step 3**: Select a transaction to see all of the details.

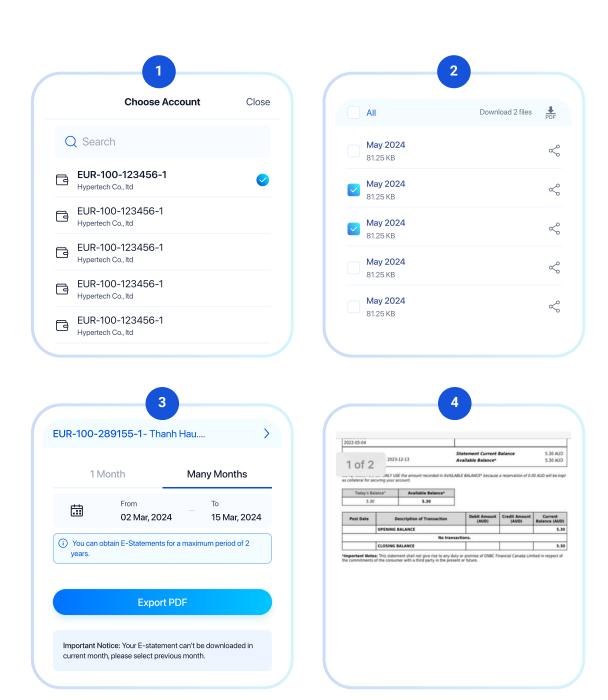




4. E-statements

Customers can download e-statements from DNBCnet for personal and business accounts. You can also export e-statements of your transactions within 1 month or in many months.

- Step 1: Select "E-Statements" from the dashboard
- Step 2: Choose the account that you want to export e-statements from.
- Step 3: Select the time to export your e-statements. Then, select "Export PDF".

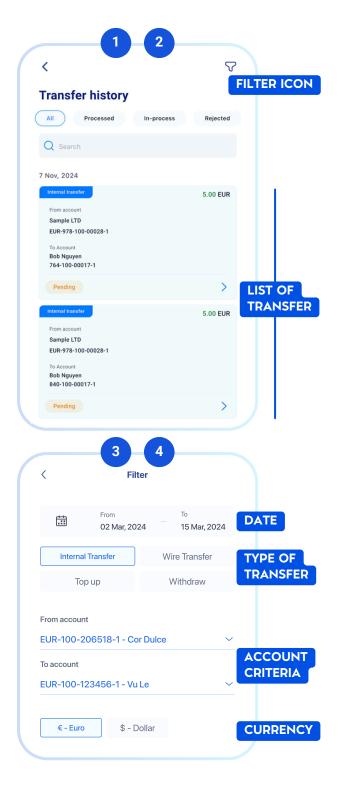


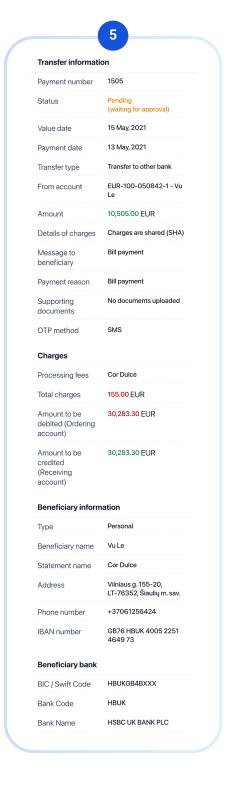
5. Transfer History

- Step 1: Tap on "Transfer history", select the Account you want to check
- Step 2: Tap on the icon to filter or icon to search for a specific beneficiary.

Alternatively, you can scroll down the screen to look for that specific transaction.

- Step 3: Enter all the information about the transaction and choose "Find".
- **Step 4**: A list of transactions in your selected period of time will be displayed.
- Step 5: Choose the transaction you want to check.

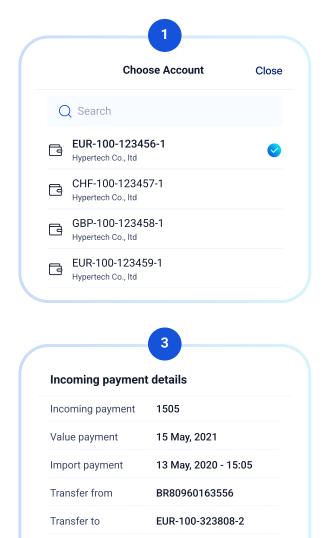




6. Incoming Payment

You can check the money that came into your account by this feature.

- **Step 1:** Select "**Incoming payment**", then select the account you want to track.
- Step 2: Choose the period of time you want to track, then Tap "Find".
- **Step 3**: Check the detail of the incoming payment.



Cole Doyce

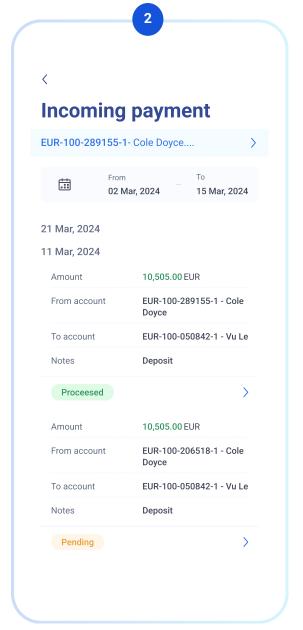
83,301.51 EUR

Successfully Processed

Beneficiary name

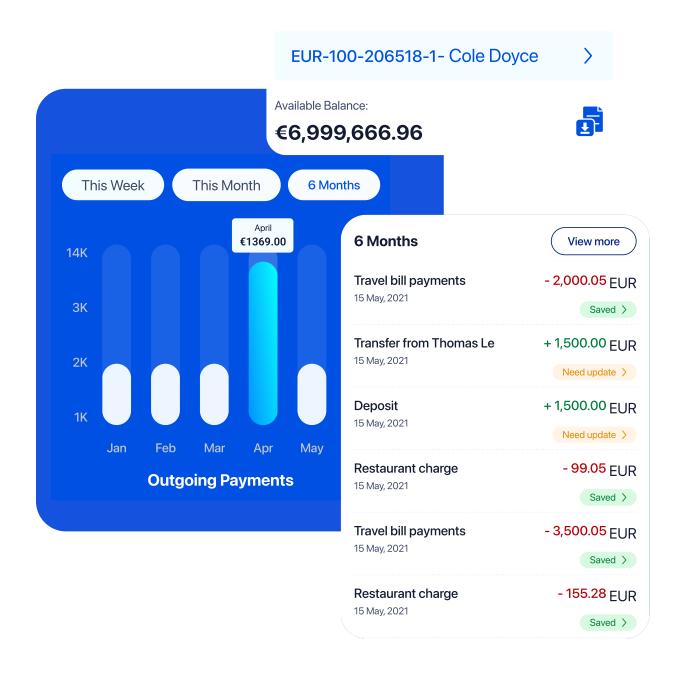
Incoming Payment

Status



7. Statistic

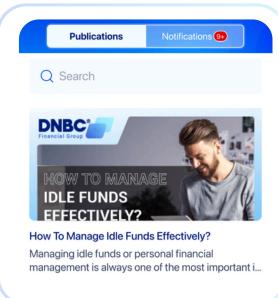
The Statistics feature in DNBC Net is your go-to financial companion, offering a sleek and intuitive way to track your money in many balances. With a clean interface, it displays your available balance and presents your financial activity through an easy-to-read bar chart. You can toggle between weekly, monthly, or 6-month views to analyze your spending patterns.

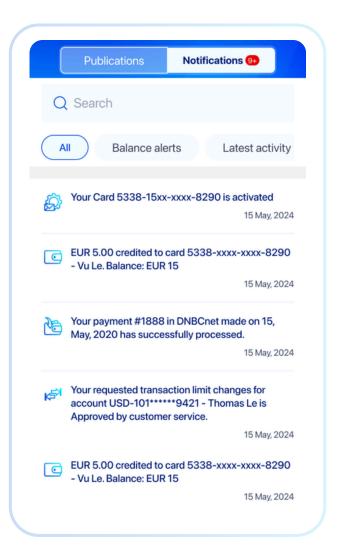


8. Notifications

The Notifications feature keeps you instantly informed about all your important transfering activities. With a clean interface divided into "Publications" and "Notifications" tabs, it shows real-time alerts for everything that matters. You'll receive instant updates about card activations, credit transactions, successful payments, and account limit changes. The feature includes a handy search bar and filter options for "Balance alerts" and "Latest activity," making it easy to track specific notifications. Each alert is timestamped and includes essential details like card numbers (partially masked for security) and transaction amounts, ensuring you're always in the loop about your account activities.





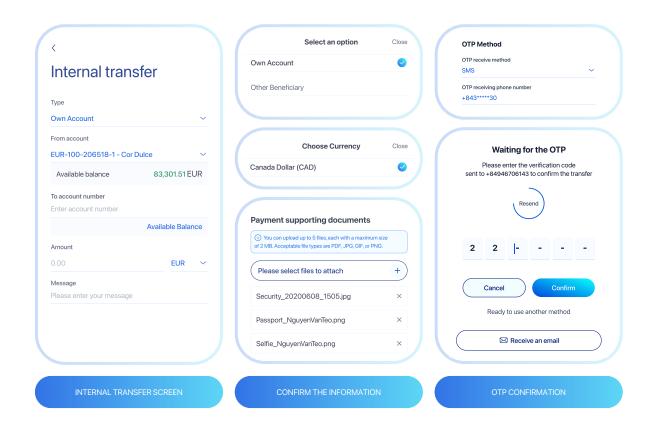




1. Internal Transfer

DNBC Financial Group supports transactions for internal or external DNBC network.

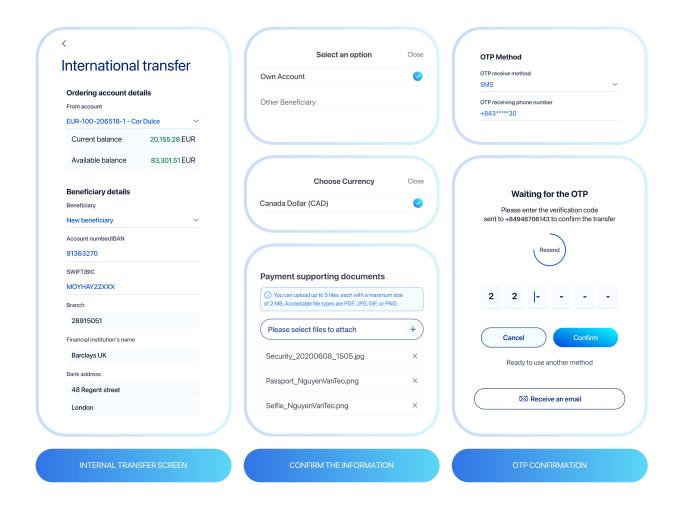
- Step 1: Select "Internal Transfer" on the dashboard.
- **Step 2:** Choose an account to transfer from and a beneficiary account. If the recipient is new, select "New Beneficiary" and fill in the details.
- **Step 3**: Enter the transfer amount and currency. Choose the OTP method: Email or Phone. Confirm with an OTP sent to your email or phone.



2. International Transfer

International Transfer enables you to send money to beneficiaries at other transfers worldwide quickly. Transfers are processed using either the SWIFT or SEPA method, with recipients typically receiving funds within 1 to 3 days.

- Step 1: Select "International Transfer."
- **Step 2:** Choose an account to transfer from and a beneficiary account. If the recipient is new, select "New Beneficiary" and fill in the details.
- **Step 3**: Enter the transfer amount and currency. Choose the OTP method: Email or Phone. Confirm with an OTP sent to your email or phone.



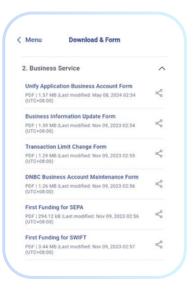
3. Transaction Limit

"Transaction limit" limits your amount of money transferred during a day.

Transaction limit cannot be changed using DNBCnet mobile app only. Here is how to make a request for a modification of transaction limit on DNBCnet:

- **Step 1**: Tap "Transaction limit setup" on the dashboard.
- Step 2: Tap on Change limit button.
- **Step 3**: As part of the changing process, you must fill out the Transaction Limit Change Form as showing on the screen.
- **Step 4**: You will be redirected to Download & Form on DNBC's official website. Please download, complete the form, scan, and re-upload it. You can change transaction limits one time for one account upon your request.



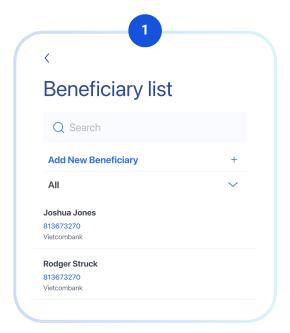


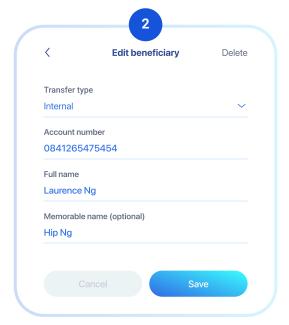


4. Beneficiary List

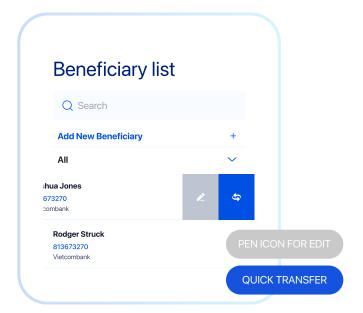
The Beneficiary function in the DNBC application lets you manage and access your list of saved recipients effortlessly. Add new beneficiaries or search through your existing contacts to speed up transactions. Organize and store beneficiary details, such as names and transfer accounts, for quick and secure transfers.

How to add new beneficiary accounts?





Quick action: Swipe left.

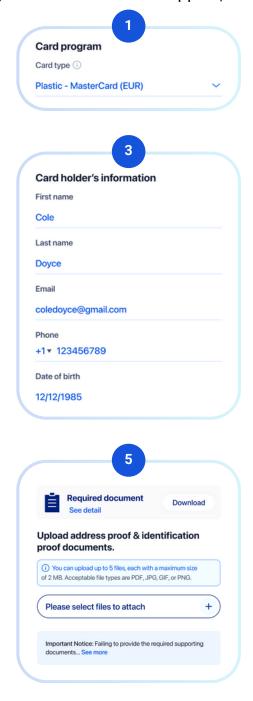


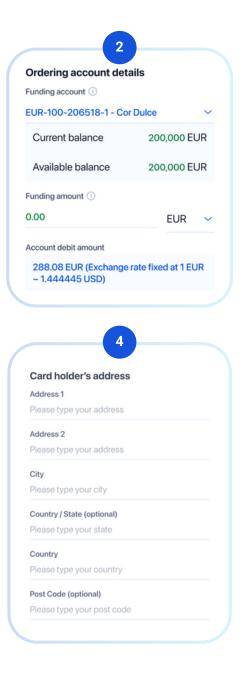
1. Request New Card

Fill in all the required information:

- · Choose a Card type (Plastic, Virtual)
- · Ordering account details
- Card holder's information
- Card Holder's Address
- Upload address proof & identification proof documents.

Click Confirm to review your information, and enter your DNBCnet password to verify. A success screen will appear, confirming your card order.



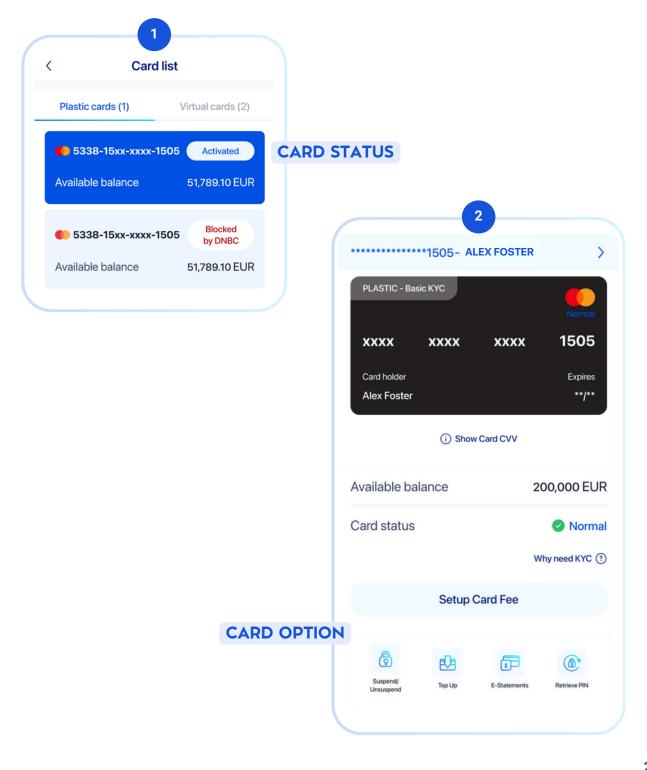


2. Card list & Card Detail

The Prepaid Card List feature in the DNBCnet app allows users to easily view and manage their prepaid cards. Whether it's a plastic or virtual card, users can quickly check their card status (e.g., activated, blocked) and available balance in real-time. The intuitive interface ensures seamless navigation, with a dynamic top navigation bar that adapts as you scroll through your card details.

Step 1: In the main menu, choose Card list, The available cards will be listed (Plastic and Virtual) with the card status (activated, inactive, blocked...).

Step 2: Choose a Card to view the Card detail screen, and option.



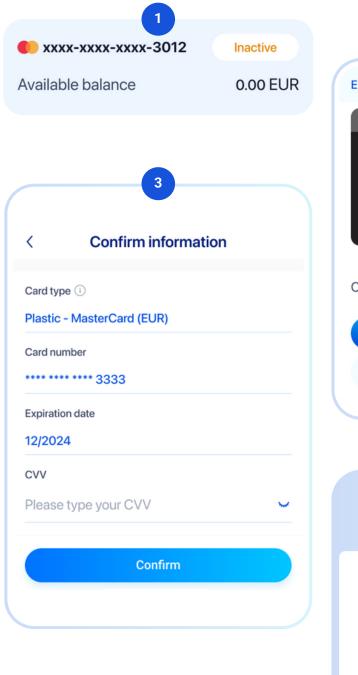
3. Active Card

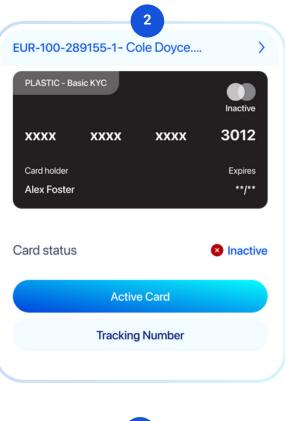
Step 1: In the main menu, choose Card list

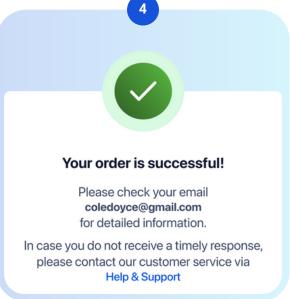
Step 2: Choose an Inactive Card to view the Card detail screen

Step 3: Choose Active Card to Activate the Card

Step 4: Fill in the information on the Confirm information screen, press Confirm, you order will be processed and you will get the notification via email soon.



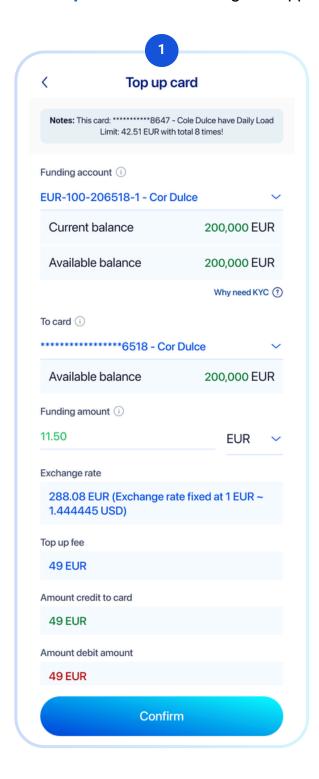




4. Top Up Card



- **Step 1:** Choose the DNBC account you want to use for the top-up your Prepaid Card.
- **Step 2:** Specify the amount you wish to transfer to your prepaid card.
- Step 3: Check the applicable exchange rate and top-up fee displayed.
- Step 4: Verify all details, including the card and amount to be credited.
- Step 5: Tap the Confirm button to complete the top-up.
- **Step 6:** Enter the OTP to verify the order.
- **Step 7:** A success message will appear once the order is processed.



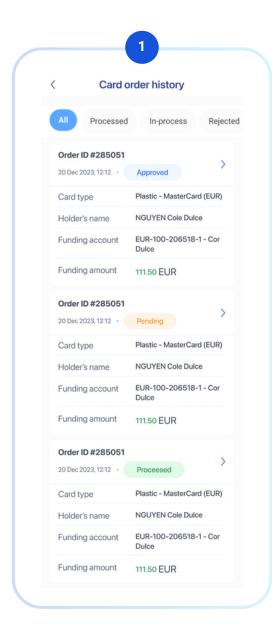


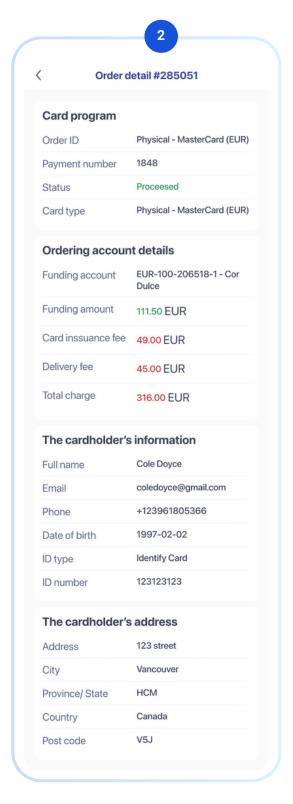




Step 1: To track your card order history, choose Card order history

Step 2: In the Card order list, choose one order to view the Order detail

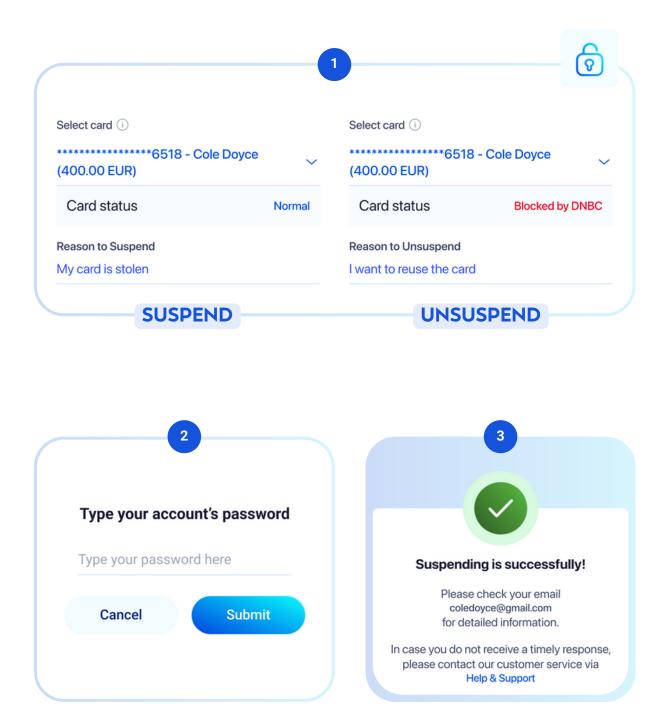




6. Suspend/Unsuspend Card

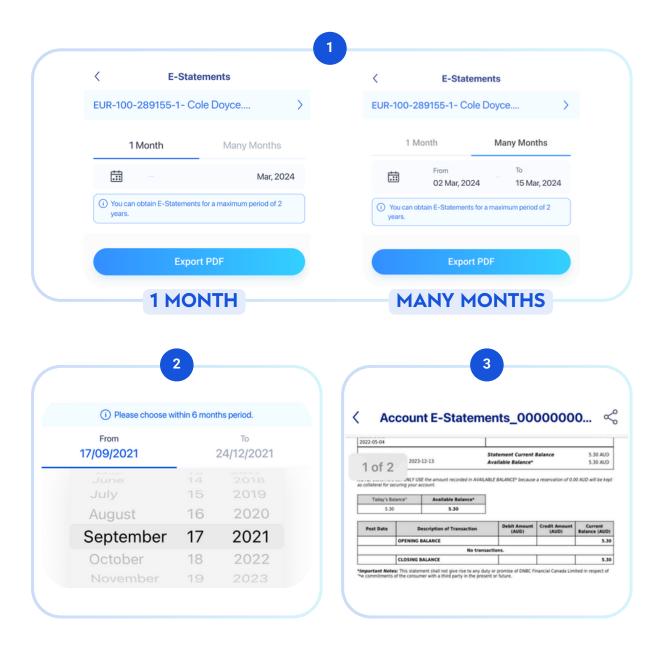


- Step 1: From the main menu, choose Suspend/Unsuspend icon
- Step 2: Choose the card you want to Suspend/Unsuspend
- Step 3: Type the reason you want to Suspend/Unsuspend you card
- **Step 4**: Type the DNBC password to confirm the order.
- **Step 5:** A success message will appear once the order is processed.



7. Card E-statement

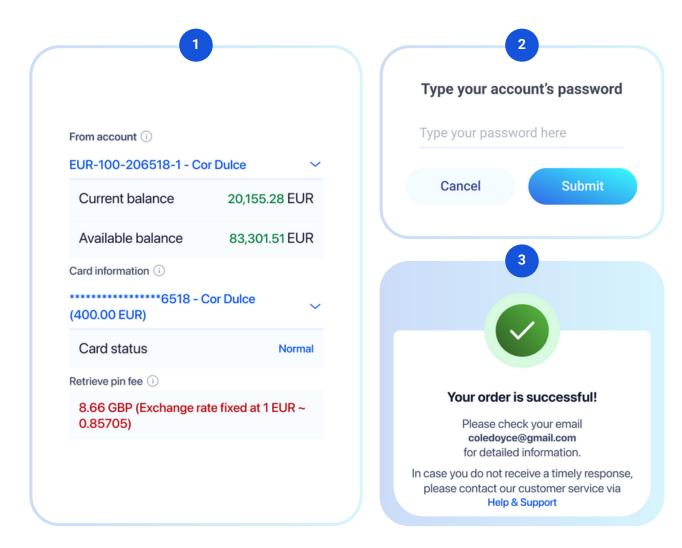
- Step 1: Choose the desired time frame (e.g., 1 month or multiple months).
- Step 2: Tap the Export PDF button to save the E-Statement to your device.



8. Retrieve PIN

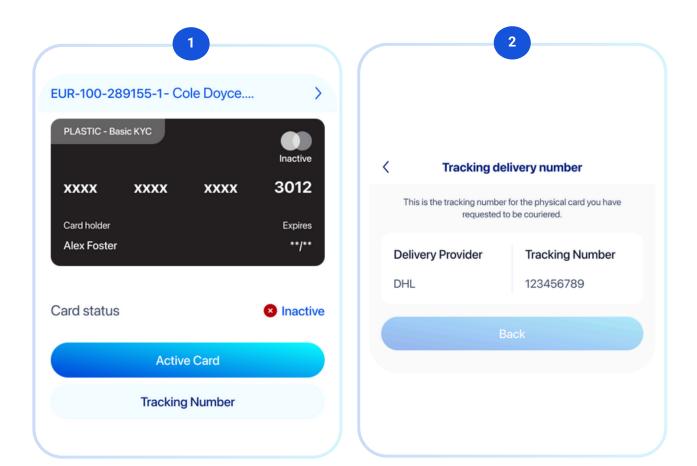


- Step 1: From the Card detail windows, choose Retrieve PIN
- Step 2: Select the DNBC account to pay the PIN retrieval fee.
- **Step 3**: Choose the card for which you want to retrieve the PIN code.
- **Step 4:** Enter your DNBC password to complete the process.
- **Step 5:** A success message will appear once the order is processed.



9. Tracking Delivery Number

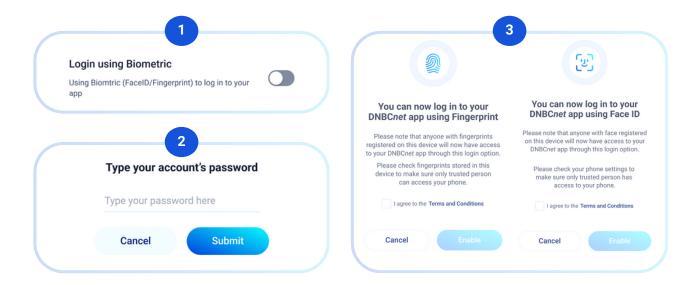
Step 1: From the Card detail windows, choose the Tracking Number button **Step 2**: On the next screen, you will see the tracking number of the Plastic Card and the Delivery Provider





1. Login Method

On the dashboard, click on "Login method" then choose the way to login to your app.



2. OTP Receiving Method

OTP code of DNBCnet will be sent via your SMS. You can go to the "OTP receiving method" section to check your registered phone number information.

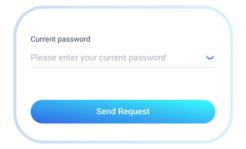
3. Change Password

You are encouraged to change your password periodically. You can do that by following these steps:

Step 1: Tap on icon DNBCnet menu on the dashboard. Then choose "Change password".

Step 2: Input your current password and Tap "Send request"

Step 3: Enter the OTP sent to your mobile phone. Then your request will be sent to us, we will send you password changing confirmation and then you can log in again to change your password.







4. Personal Information

Update or manage your profile information, such as contact details and other important personal data. Once you've made your changes, be sure to complete the form on the following screen to finalize your request.



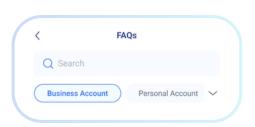


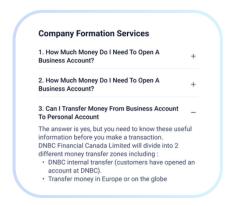
5. Userguide

You can view the instruction file of using DNBCnet payment platform in detail by tapping guideline" on the "User" section on the dashboard. ou can also share the file for later use by tapping on share icon.

6. FAQS

This section will highlight the common questions users frequently ask while utilizing DNBC's services. To access this information, simply click on the FAQs section on the dashboard. By selecting "FAQs," you will find DNBC's list of frequently asked questions for your reference.





7. Fees and charges

This section provides an overview of the service fees at DNBC.

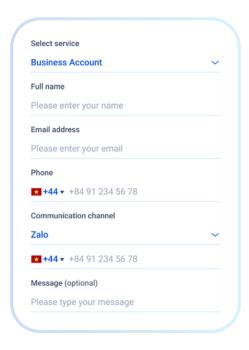
To view the fees, simply tap on the "Fees and Charges" section on the dashboard. The fees are categorized into two groups that correspond to the two service categories at DNBC. Select the service group you wish to review, and you will be directed to the fee page on DNBC's official website.

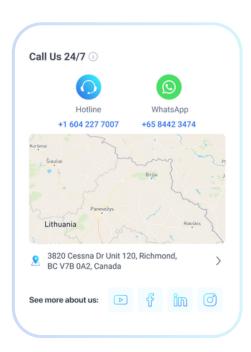
8. About Us

The "About Us" section enables us to effectively communicate our identity, the services we provide, and our approach to delivering international money remittance solutions to our esteemed customers.

9. Contact Us

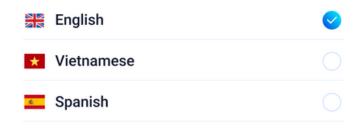
Whenever you require personal assistance from DNBC, we're here for you. You can reach us directly through our hotline, WhatsApp, or Viber. For more details, please check the "Menu."





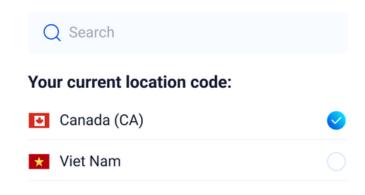
10. Language

Customize the app language to match your preference.



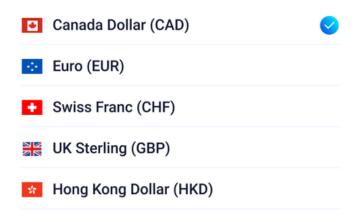
11. Countries

Select your country to adjust app settings and services accordingly.



12. Currencies

Choose your preferred currency for displaying balances and transactions.





Your Trusted Partner Digital Journey

DNBC Financial Group

Email: customersupport@dnbcgroup.com

Hotline: +1 604 227 7007

Website: dnbcgroup.com